



# Pharmacy Matters

## New guidance for hospital and community pharmacists

NHS Employers, the PSNC and the Royal Pharmaceutical Society have published a number of documents to aid engagement between community pharmacy and hospital colleagues to help the transfer of care for patients. This includes:

- guidance for hospital pharmacists, doctors, nurses and NHS managers working in secondary care about community pharmacy services, especially the value of the New Medicine Service and post-discharge Medicines Use Review for patients who have had a change to their medicines while they were in hospital
- guidance for community pharmacists about how to engage with hospital colleagues
- a standardised referral form that hospital pharmacists and others can complete when a patient is discharged
- a leaflet for patients who are leaving hospital which outlines the services that they can receive from their community pharmacy. The leaflet can be amended for local use.

The documents can be found at [www.nhsemployers.org/PayAndContracts/CommunityPharmacyContract/CommunityPharmacyLatestNews/Pages/Guidance for community pharmacy and hospital colleagues now available.aspx](http://www.nhsemployers.org/PayAndContracts/CommunityPharmacyContract/CommunityPharmacyLatestNews/Pages/Guidance%20for%20community%20pharmacy%20and%20hospital%20colleagues%20now%20available.aspx). We should like to know how you use these documents and if they are a helpful resource. We would be grateful for any feedback so please email [genevieve.morley@nhsemployers.org](mailto:genevieve.morley@nhsemployers.org) with any comments.

## Palliative Care

The Palliative care service aims to provide immediate and consistent access to palliative care medications to enable prompt access to the medication required. A number of NHS Cambridgeshire pharmacies have agreed to provide this service. These pharmacies are shown on the NHS Cambridgeshire website at [www.cambridgeshire.nhs.uk/downloads/Patient%20Information/Palliative%20Care%20Pharmacies%20Map%2019%2004%2010.pdf](http://www.cambridgeshire.nhs.uk/downloads/Patient%20Information/Palliative%20Care%20Pharmacies%20Map%2019%2004%2010.pdf)

These details need updating. Could pharmacies please check these details and contact Kellie by email at [kellie.jessimie@cambridgeshire.nhs.uk](mailto:kellie.jessimie@cambridgeshire.nhs.uk) or call 01223 724577 by Friday 17 February to make her aware of any discrepancies.

## Introducing our new CSIM

Firstly I would like to say a warm hello to everyone and introduce myself. My name is Isoken Aigbekaen - I am the new Commissioning Service Improvement Manager. I have a background of working in Pharmacy, Primary Care, Public Health and Practice Based Commissioning working in South West Essex. My role will be focusing on improving community pharmacy delivery of essential, advanced and enhanced services. From now, I will be the first point of contact regarding any community pharmacy issues. I look forward to working with you and welcome any feedback, suggestions and advice regarding any issues involving community pharmacy.

## Minor Ailments Scheme

Please be aware of the following criteria when completing MAS forms as stated in the Service Agreement. Failure to do so will result in delayed payments:

- **4.9** Payment for consultations will only be made provided the PCT receive the invoice within **eight weeks** of the consultation.
- **4.23** The pharmacy is responsible for issuing the patient registration numbers. The registration number should start with the pharmacy contractor number. For example FV348/. The next number should start with 01 and continue in sequential order. The pharmacy must keep a record of allocated registration numbers. You must fill in **one Registration form for each patient** who is going to use the Scheme. The claim form however should be for all the patients supplied that month!
- The GP Practice where the patient is registered must be filled in with a Cambridgeshire GP.
- Please only treat for the therapeutic areas indicated in the Service Agreement: Constipation, Diarrhoea, Head Lice, Sore Throat, Earache, Vaginal Candidiasis, Oral Candidiasis, Fungal Skin Infections, Cold Sores, Hay Fever, Indigestion/ Heartburn, Thread Worm, Cough, Temperature, Nasal Congestion, Headache, Nappy Rash, Conjunctivitis.



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## Private Controlled Drug Prescriptions – FP10PCD

The Controlled Drug Accountable Officers (CDAO) office would like to draw pharmacists' attention to the Misuse of Drugs Regulations 2001, Regulation 15.

### Form of prescriptions

15. - (1) Subject to the provisions of this regulation, a person shall not issue a prescription containing a controlled drug other than a drug specified in Schedule 4 or 5 or temazepam unless the prescription complies with the following requirements, that is to say, it shall –

(a) be written so as to be indelible, be dated and be signed by the person issuing it with his usual signature;

(aa) except in the case of a health prescription, be written on a prescription form provided by a Primary Care Trust or equivalent body for the purposes of private prescribing;

(ab) except in the case of a health prescription or a veterinary prescription, specify the prescriber identification number of the person issuing it;

“Prescriber identification number” means the number recorded against a person’s name by the relevant National Health Service agency for the purposes of that person’s private prescribing.

In 2006, some doctors were given private prescriber identification numbers by the DoH. Subsequently doctors wishing to prescribe CDs privately need to apply for a number through the PCT. This number is printed on the bottom of the prescription pad. **The prescription must only be written and signed by the doctor whose details printed at the foot of the prescription.** If you are presented with a FP10PCD prescription where the signature and printed details appear to not match please contact the CDAO's office.

### Bank Holiday Rota Service

NHS Cambridgeshire provides a pharmacy rota service to support the out of hours service on four days of the year - Easter Sunday, Christmas Day, Boxing Day and New Years when required. If any pharmacies in Cambridge, Huntingdon or Wisbech are interested in providing this service during 2012/3 can they please contact Isoken Aigbekaen email [isoken.aigbekaen@cambridgeshire.nhs.uk](mailto:isoken.aigbekaen@cambridgeshire.nhs.uk)

### National Commissioning Board website

A new website for the National Commissioning Board (NCB) was set up on 31 October. This sets out to provide the latest news from the National Commissioning Board . The NCB will be responsible for managing community pharmacy contracts from April 1st 2013. The website is available at: [www.commissioningboard.nhs.uk](http://www.commissioningboard.nhs.uk)

### IG Governance toolkit

All NHS providers, including community pharmacies, need to provide information governance assurances to the NHS on an annual basis. This is done through the online Information Governance Toolkit There are no significant changes to the information governance requirements this year. The DoH has confirmed that pharmacies are exempt from requirement 9-319 (business continuity planning) for 2011/12 while discussions continue between PSNC and the Department of Health business continuity planning. Further details are available from the PSNC.

### Email Updates

Email is now the preferred form for communicating changes within the NHS and we have now applied that move to Pharmacy Matters.

The MMT have tried to establish an up to date distribution list for all our community pharmacists. This we will use for Pharmacy Matters and all information we need to distribute to pharmacies. Pharmacies are encouraged to have systems in place to enable relevant staff to have access to the email account and to ensure that the account is checked frequently to enable up to date information to be accessed and shared. Any pharmacy staff wishing to add their personal email account to the **Pharmacy Matters** distribution list can do so by contacting Isoken at [isoken.aigbekaen@cambridgeshire.nhs.uk](mailto:isoken.aigbekaen@cambridgeshire.nhs.uk) or calling 01223 725478. The Local Pharmaceutical Committee also send regular information to support their contractors. Anyone wishing to be added to their distribution list should send details to [secretary@cambslpc.org.uk](mailto:secretary@cambslpc.org.uk).